

June 19, 2024

"Nimbus Project"

Re: **Central Tender 01-2022 for the Addition of Services to the Government Digital Marketplace
Fourth Publication – Tender Administrator Clarifications**

1. On April 10, 2024, The Israeli Government Procurement Administration (hereinafter: the "**Tender Administrator**") issued the fourth publication of Central Tender 01-2022 for the Addition of Services to the Government digital Marketplace (hereinafter: the "**Tender**").
2. The Tender Administrator has made several updates to the tender documents. Updated versions of the files in which changes were made are published on the tender page at the Government Procurement Administration website.
3. In addition, the closing date of the tender has been postponed to **Tuesday, September 10, 2024, at 13:00 (Israel Standard Time)**.
4. All updates detailed above form an integral part of the requirements and conditions set out in the tender documents.
5. A bid submission guide for the Tender is attached as **Appendix 1** to this document.

Respectfully,

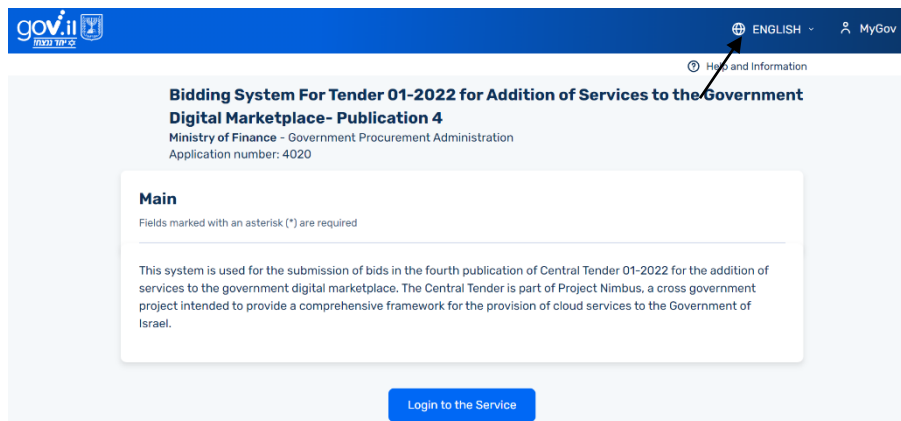
Hilla Gigi

Nimbus Team Leader

Government Procurement Administration

Appendix 1 – Bids submission guide

1. Bids for the Tender are to be submitted through an online bidding system, using the following link: <https://govforms.gov.il/mw/forms/Bidding4@mof.gov.il?displang=en>.
2. The System interface is available in the **Hebrew** and **English** Languages. It is possible to choose the language as detailed below:



3. The following are instructions regarding how to submit bids:
 - ❖ The bid booklet (Chapter 2 of the Tender documents) and its appendices will be submitted in accordance with the guidelines detailed in the Tender documents.
 - ❖ Bids must be submitted by the Closing date as stated in the Tender documents. **Bids submitted after the closing date, will not be accepted for evaluation.**
 - ❖ The bidder shall have the sole responsibility to submit the bid before the closing date. The bidder must take into account that near the closing date, there may be an increased traffic volume on the submission system or other technical difficulties that will prevent the bidder from submitting its bid. The bidder must prepare for this, and submit his bid in advance. It is recommended to submit the bids at least 24 hours before the closing date. The bidder will have no claim towards the Tender Administrator regarding a malfunction discovered in the bidding system near the closing date, even if as a result he was unable to submit its bid.
 - ❖ It shall be clarified, that to the extent that several bids are submitted by the same bidder (in respect to the same service), the bid submitted **last** will be the only one reviewed.
 - ❖ The permitted file types that can be uploaded to the system are Excel, Word and PDF. Note that macros, links, etc. within the file will not be saved.



- ❖ The **total** size of all files together should not exceed 60MB, and the size of every single file shall not exceed 10MB. Make sure that the files you upload to the system do not exceed the set size limit (it is recommended to reduce the file size as much as possible before uploading the files).
- ❖ Technical assistance is available Sunday-Thursday between the hours: 8:00-19:00 (Israel Standard Time). You can contact the technical assistance center by phone: 1299 (telephone number for international calls: +972-86863100) or by email: 1299@mail.gov.il.

General Guidelines regarding Bids Submission

1. **Choosing the tender** – when entering the system, you must make sure you are on the correct tender page – The tender name is: Central Tender 01-2022 for the Addition of Services to the Government Cloud Marketplace – Publication 4.

2. **Filling in the Details** – be sure to fill in all the required details in the "Bidder Details" panel, as detailed below:

Submission of bid

Fields marked with an asterisk (*) are required

Tender 01-2022 for the Addition of Services to the Government's Cloud Marketplace - Publication 4

Name of Bidder *

Details of an authorized representative on behalf of the bidder

First Name *

Last Name *

Phone Number *

Job Title *

E-mail *

3. **Marking if the bid is a replacing bid** – Mark if the submitted bid is a new bid or if it is replacing a previous bid:

Submitting a replacing bid

Please check one of the options below: *

- This is a new bid (the services included in this bid were not included in any other bid that was submitted by in this round)
- This bid is replacing a previous bid that was submitted by us in this round (In such case, the previous bid will be removed)

4. **File upload** – after completing filling in all the details, the files must be uploaded to the system. Please note the instructions given above regarding the maximum file size (the size of a single file and the total size of all the files included in your proposal) and regarding the types of files that can be submitted:

Attach bid files

Instruction for attaching files

1. To attach a file, click on the "Attach a File" field.
2. The maximum size of all files uploaded (combined) is 60MB.
3. You may only upload Word, PDF or Excel file formats.
4. Password protected files (Encrypted) are not allowed.
5. Files with signed extension are not allowed.
6. Do not upload compressed files.

Response to the proposal booklet for all its appendices - PDF *

Attach A File

Response to the proposal booklet for all its appendices - word *

Attach A File

Additional Files (If any)

Attach A File

Additional Files (If any)

Attach A File

Additional Files (If any)

Attach A File

Additional Files (If any)

Attach A File

5. **Signature** – after finishing uploading all the files, the bidder's statement including signature is required:

Bidder's statement

Please note that
you are submitting a bid for Tender 01-2022 for the Addition of Services to the Government's Cloud Marketplace - Publication 4. Before confirming and submitting the bid, make sure that you submit a bid for the right procedure.
The Deadline for submitting bids is September 10, 2024 at 13:00 (Israel Standard Time)

by Submitting this offer, it is declared that:

- a.The bidder has read all the provisions of the tender, and accepts all the clauses of the tender and will act in accordance to them. The bidder will be prevented and silenced from raising any claim against the terms and conditions of the tender from the moment of submission of this bid.
- b.The details that appear in this bid and its appendices are correct and the bidder is able and intends to keep and fulfill every detail of the bid and all the terms and conditions of the tender.

Last name - Submitter of the bid *

First name - Submitter of the bid *

Signature

You can sign in one of the following ways:

1. In the signature field using a mouse, graphic pen, or touch screen on mobile devices.
2. Sign on a piece of paper, scan or photo it and upload it.

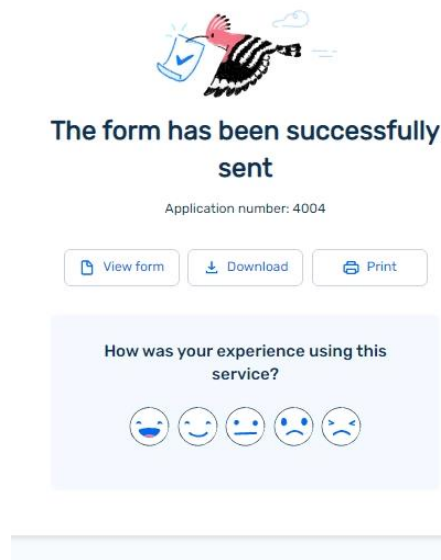
Signature

Sign by hand Scanned signature

Manual signature field *

Delete

6. **Form submission** – after clicking the "send" button, do not refresh the browser and do not exit the page. Otherwise, the process will be canceled and you will have to redo the entire bidding process from the beginning.
7. **Submission confirmation** – Once the bidding process is complete, you will receive the following message (including a reference number):



** Please note that after submitting the bid in the system, a reference number will appear and a confirmation email will be sent to the bidder's email address (as filled by the bidder during the submission process). **If no reference number was received the bid was not submitted properly.**

** At any stage and even after submission, you can print or save a PDF of all the information submitted in the bid submission form.

** It will be clarified that the bid cannot be retrieved. If the bidder wishes to change or amend its bid, he must resubmit its bid and **that bid will replace the previous one.**

Good Luck!